



REQUEST FOR PROPOSAL (RFP)
FOR
CONSTRUCTION FIRM SERVICES
FOR DESIGN/BUILD OF A PRE-ENGINEERED METAL SHOP BUILDING
AND REMOVAL OF THREE WOODEN STORAGE SHEDS

Date issued: September 03, 2024

DELANO MOSQUITO AND VECTOR CONTROL DISTRICT

11281 Garzoli Ave

Delano, CA 93215

Proposal Requested:

The Delano Mosquito Abatement District, hereinafter referred to as “District”, is soliciting proposals from qualified Construction Firms, hereinafter referred to as “Proposers”, to design, plan and oversee the construction of a pre-engineered metal shop building, including obtaining required permits through all appropriate agencies and ensuring the building is in compliance with all local and state related codes, and the removal of three wooden storage sheds located at the tentative build site.

This Request for Proposal (RFP) is to allow prospective Proposers to submit their proposals to the District for their services described in this document.

Background:

The Delano Mosquito Abatement District, is an independent district formed pursuant to the California Health and Safety Code, Section 2000 et seq. The District was formed in 1944 by the citizens of the North Kern and South Tulare Counties to control pestiferous mosquitoes and protect them from mosquito-borne disease. The District currently serves an area of 477 square miles encompassing the cities of McFarland and Delano, and communities of Ducor, Earlimart, Richgrove and Teviston. The District has an annual budget of approximately \$2 million. The District is governed by a five-member Board of Trustees, consisting of one representative from each city, two representatives from the County of Kern, and one representative from the County of Tulare.

The District is interested in constructing a pre-engineered metal shop building approximately 40 feet wide by 60 feet long to expand the workspace and inventory/equipment storage capacity. The District requires one side of the building to be sectioned off for pesticide storage with added insulation and temperature control. The building should be durable, cost-effective, and designed to meet the District’s specific needs such as electrical power, including wall outlets, interior and exterior lighting, gutters and downspout, two overhead garage doors and two pedestrian doors on its property located at 11281 Garzoli Ave, Delano, CA 93215. There are no plans to add plumbing to the metal shop building.

The District has identified a proposed building site that will allow for an approximate 2,400 square feet building. Currently, there is no concrete foundation at the proposed building’s location. There are three small wooden storage shed on the proposed building location that would need to be dismantled and disposed of. Design must incorporate a concrete foundation for the metal shop building.

Description of Services/Scope of Work:

Each Proposer shall prepare a detailed scope of services for the construction of this project, in part and at a minimum, on information presented in this RFP and other available information. The Proposer shall provide a cost proposal and schedule associated with the plans, specifications and estimates needed for the construction, including building engineering, labor, materials, equipment, supervision and building permits as required.

The scope of work includes, but is not limited to, the following:

- 1) Obtain permit(s) for the project.
- 2) Design and engineering of a pre-engineered metal building.
- 3) Site preparation, including grading and foundation work.
- 4) Procurement and installation of all necessary materials and components.
- 5) Construction of the metal building according to local building codes and regulations.
- 6) Installation of doors, windows, and any other required accessories.
- 7) Interior finishing work, such as electrical and lighting.
- 8) Coordination with utility providers for the connection of electricity, and any other services.
- 9) Any additional work necessary to complete the project to the District's satisfaction.

This document is to be used as a general guide for defining services to be provided by the Proposer and is not meant to be all-inclusive.

Project Timeline:

The project timeline should be provided by the Proposer and should include key milestones such as design approval, start of construction, and project completion. The timeline should be realistic and take into account any potential delays or challenges that may arise during the construction process.

Qualifications Requirements:

Proposers must be qualified, willing and able with proven expertise and track record, to design, build and deliver the project identified in this RFP.

Proposers should be registered with the Department of Industrial Relations as a Public Works Contractor and be familiar with prevailing wages as the District is a public agency. The District may require specific insurance coverage be established and maintained during the course of the work and as a condition of award or continuation of contract.

Proposal Submittal Requirements:

Submitted proposals must follow the format outlined below and all requested information must be provided. Failure to meet submittal requirements may result in elimination of proposal evaluation.

1. Firm cover letter/company profile with a brief history of the firm and the total number of years of experience providing construction services, including any relevant experience in pre-engineered metal building construction.
2. Firm contact information including name and title of firm representative, address, telephone number and email address.
3. Key employees for the project including individuals responsible for planning, design and field supervision during construction.
4. Details of similar projects completed, including references and photos if available.
5. Proposed design and specifications for the metal storage building.
6. Cost estimate, including a breakdown of labor, materials, and any other expenses.
7. Proposed timeline for the project, including key milestones and other information in sufficient details.
8. Indicate the present level of professional liability and other insurance coverage for the firm.
9. Any additional information or qualifications that may be relevant to the project.

Evaluation and Selection Criteria:

District Management staff and Board of Trustees will comprehensively rank firms based on, but not limited to, written proposals, qualifications, references, and other relevant information. The District will take into account the estimated value and cost-effectiveness of the proposal, the project scope and complexity, quality and feasibility of design and specifications as well as the professional nature of the services to be provided. The successful Proposer will be required to enter into a formal agreement with the District.

During the evaluation process, the District may wish to interview some Proposers for clarification purposes. New material will not be permitted during this time and any request for additional information shall be for clarification purposes only.

The District Manager or Board may award the contract to a Proposer other than the Proposer receiving the highest rating in the event the Board determines that another Proposer from those qualified would provide the best value to the District considering cost and technical factors.

Submission Deadline:

All proposals must be submitted accordingly to the specifications set forth in the proposal requirement section. Failure to adhere to these specifications may be cause for rejection of proposal. All proposals are due no later than 3:30 PM (Pacific Daylight Time), October 31, 2024, and must be signed by an authorized representative of the firm.

Please send two hard copies and one digital copy of your proposal in a clearly marked envelope, by the deadline date listed above, to the following address:

Delano Mosquito Abatement District
Attn: Thai Thao
P.O. Box 220
Delano, CA 93216
tjthao@delanomosquito.com
Subject line: RFP: Metal Shop Building

Schedule of Event:

The District reserves the right to adjust or extend these events at any time.

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| September 03, 2024 | RFP Release |
| September - October 2024 | Optional Job Site Inspection/Walk |
| October 11, 2024 | RFP Proposals Due – 3:30 PM (Pacific Standard Time) |
| November 21, 2024 | Presentation to Board (Tentative) |
| December 19, 2024 | Board Approval (Tentative) |

Contact Information:

Questions regarding the content or intent of this RFP should be addressed to:

Thai Thao (Jay), District Manager
Delano Mosquito Abatement District
11281 Garzoli Ave, Delano, CA 93215
Phone: (661) 725-3114
Email: tjthao@delanomosquito.com